

# AGENDA

**Meeting:** MALMESBURY AREA BOARD  
**Place:** Assembly Room - Town Hall, Cross Hayes, Malmesbury SN16 9BZ  
**Date:** Wednesday 2 March 2016  
**Time:** 7.00 pm

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Including the Parishes of Ashton Keynes, Brinkworth, Brokenborough, Charlton, Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea & Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton & Foxley, Oaksey, Sherston, Sopworth and St Paul Malmesbury Without

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**The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments will be provided from 6.30 pm.**

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Please direct any enquiries on this agenda to Adam Brown (Democratic Services Officer), on 01225 718038 or email: [adam.brown@wiltshire.gov.uk](mailto:adam.brown@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications, on 01225 713114 / 713115.

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## Wiltshire Councillors

Cllr John Thomson (Chairman)  
Cllr Simon Killane (Vice Chairman)

Cllr Chuck Berry  
Cllr Toby Sturgis

## **RECORDING AND BROADCASTING NOTIFICATION**

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	<b>Time</b>
<p>1     <b>Chairman's Welcome and Introductions</b></p> <p>The Chairman will welcome those present to the meeting.</p>	<b>7.00 pm</b>
<p>2     <b>Apologies for Absence</b></p>	
<p>3     <b>Minutes (Pages 1 - 10)</b></p> <p>To approve and sign as a correct record the minutes of the meeting held on 13 January 2016.</p>	
<p>4     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5     <b>Chairman's Announcements</b></p> <p>To receive any announcements from the Chairman.</p>	<b>7.10 pm</b>
<p>6     <b>Local Youth Network Update and Applications for Youth Funding</b></p> <p>Xina Hart, Community Youth Officer, will be in attendance to deliver an update on the Local Youth Network (LYN) and present the following youth grant applications:</p> <ol style="list-style-type: none"> <li>1. Standing Tall Pilot have applied for £768.00</li> <li>2. Malmesbury Skate Park Art Project have applied for £700.00</li> <li>3. Oaksey Senior Youth Club have applied for £1890.00</li> <li>4. Sherston Parish Council - Pennymead Community Youth Shelter have applied for £3750.00</li> <li>5. Ashton Keynes Playing Field MUGA have applied for £5000.00</li> </ol> <p>Procurement: Go Active for Sports in the Parishes - £2650 +VAT</p>	<b>7.15pm</b>
<p>7     <b>Local Highways Investment Fund 2014-2020 (Pages 11 - 32)</b></p> <p>Jim Bailey, Principal Engineer, will be in attendance to introduce and item where the Area Board will be asked to agree a proposed road resurfacing and maintenance programme with a list of proposed local schemes for 2016/17.</p>	<b>7.25pm</b>

8	<p><b>Legacy Campaigns Presentation 2016</b></p> <p>To inform Boards of the Legacy campaigns for 2016, to include:</p> <ul style="list-style-type: none"> <li>• Clean for The Queen</li> <li>• Queen’s 90<sup>th</sup> Birthday Street Parties</li> <li>• The Big Pledge Road to Rio</li> <li>• Getting Active- Walking and Cycling activities in Wiltshire</li> </ul> <p>Guides will be given for each of the above to provide further info to the community about how to get involved.</p>	7.45pm
9	<p><b>Malmesbury Extra Care Scheme</b></p> <p>Janet O’Brien, Head of Housing at Wiltshire Council, and Doug Furlong, Abbeyfield Extra Care, will be in attendance to provide a presentation and update on the Burnham House Extra Care Scheme.</p>	7.55pm
10	<p><b>Planning Update</b></p> <p>A planning update will be delivered by Cllr Toby Sturgis with the chance to ask questions.</p>	8.10pm
11	<p><b>Partner Updates</b> (<i>Pages 33 - 50</i>)</p> <p>To receive updates from the following partners:</p> <ol style="list-style-type: none"> <li>a. Wiltshire Police</li> <li>b. Wiltshire Fire and Rescue Service</li> <li>c. Healthwatch Wiltshire</li> <li>d. Wiltshire Clinical Commissioning Group (CCG)</li> <li>e. Malmesbury and the Villages Community Area Partnership</li> <li>f. Malmesbury Campus</li> <li>g. Highways Community Co-ordinator</li> <li>h. Town and Parish Councils</li> </ol>	8.20pm
12	<p><b>Update from Community Engagement Manager</b></p> <p>An update will be provided by Ollie Phipps, Community Engagement Manager (CEM) for the Malmesbury community area.</p>	8.30pm
13	<p><b>Area Board Funding</b> (<i>Pages 51 - 56</i>)</p> <p>Councillors will be asked to consider the Community Area Grants report and make recommendations on the applications received:</p> <ol style="list-style-type: none"> <li>1. Little Somerford Parish Council have applied for £5000.00 for Updating of Play Park.</li> <li>2. Cotswold Water Park Trust have applied for £5000.00 for Clayhill Picnic Area Improvements.</li> <li>3. Oaksey Playground committee have applied for £5000.00</li> </ol>	8.40pm

- for Renewal and Expansion of Oaksey Playground.
4. Sherston 1016 have applied for £2500.00 for Battle of Sherston Millennium 1016 – 2016.
  5. ART GROUP (ART LIFT FOLLOW ON) have applied for £500.00 for Art supplies for follow on Artlift group Malmesbury.
  6. Wilts & Berks Canal Trust have applied for £990.00 for Restoration of Community Space at Peterborough Arms.
  7. Athelstan Museum have applied for £5000.00 for Athelstan Museum Malmesbury Coin Hoard Conservation and Display

Councillor Led Initiative

1. Toby Sturgis – Councillor Led Application £480.00 for Norton Bridge Repair

14 **Community Area Transport Group (Pages 57 - 68)** **8.50pm**

The Area Board will be asked to consider the recommendations from the 09 February 2016 Malmesbury Community Area Transport Group (CATG) meeting outlined in the report.

15 **Close** **9.00pm**

The date of the next meeting will be Wednesday, 4th May, 2016 7.00 pm at Sherston Village Hall, High Street, Sherston, Malmesbury, Wiltshire, SN16 0LH

**Future Meeting Dates**

**Wednesday, 4 May 2016**

7.00 pm

Sherston Village Hall, High Street, Sherston,  
Malmesbury, Wiltshire, SN16 0LH

**Wednesday 6 July 2016**

7.00 pm

Malmesbury Town Hall

**Wednesday 7 September 2016**

7.00 pm

Crudwell Village Hall and Recreation Ground



# MINUTES

**Meeting:** MALMESBURY AREA BOARD  
**Place:** Malmesbury Town Hall, Assembly Rooms  
**Date:** 13 January 2016  
**Start Time:** 7.00 pm  
**Finish Time:** 9.15 pm

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Please direct any enquiries on these minutes to:

Adam Brown (Democratic Services Officer) Tel: 01225 718038, Tel: 01225 718038 or (e-mail) [adam.brown@wiltshire.gov.uk](mailto:adam.brown@wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr John Thomson (Chairman), Cllr Simon Killane (Vice Chairman), Cllr Chuck Berry and Cllr Toby Sturgis

Cllr Philip Whitehead

### **Wiltshire Council Officers**

Ollie Phipps, Community Engagement Manager  
Xina Hart, Community Youth Officer  
Adam Brown, Democratic Services Officer  
Bill Parks, Head of Local Highways North  
Sue Wilkin, Senior Public Protection Officer  
Vicky Oates, Road Safety Officer

### **Town and Parish Councillors**

Malmesbury Town Council – Kim Power, Catherine Doody, John Gundry  
Ashton Keynes Parish Council – Michael Seymour, Dave Wingrove  
Brinkworth Parish Council – Elizabeth Threlfall, John Beresford  
Brokenborough Parish Council – Bob Tallon  
Charlton Parish Council – M. Bromley Gardner, Hannah Piet  
Crudwell Parish Council – Roger Wilson, Terry Fraser, Jonathon Stanford, Lisa Dent  
Dauntsey Parish Council – Ellen Blacker, R. Gregory  
Easton Grey Parish Council – John Tremayne  
Lea & Cleverton Parish Council – John Cull

Leigh Parish Council – Roger Baker  
Little Somerford Parish Council – Tony Pooley  
Minety Parish Council – Adrian Read  
Norton & Foxley Parish Council – Mike Pitt  
Oaksey Parish Council – Richard Moody  
Sherston Parish Council – John Matthews, Sarah Wood, Graham Morris, S. Magee  
St Paul Malmesbury Without Parish Council – Deborah Clogg, Roger Budgen

**Partners**

Police – Police Sergeant Philip Connor  
Local Youth Network – Shaina Snashall, Finn Wood

**Total in attendance: 65**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed those present at the meeting. Thanks were expressed to Ollie Phipps, Community Engagement Manager (CEM), and Xina Hart, Community Youth Officer (CYO), for organising the food available. The food had been personally funded by members of the Area Board.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <p>Ashley Stopforth – Luckington Parish Council Mike Franklin – Wiltshire Fire and Rescue Service</p>
3	<p><u>Minutes</u></p> <p><b>Resolved</b></p> <p><b>To approve the Minutes of the previous meeting as a true and accurate record</b></p>
4	<p><u>Declarations of Interest</u></p> <p>None.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The following announcements were made by members of the Area Board:</p> <p><b>a) Wiltshire Passenger Transport Review</b></p> <p>Cllr Killane announced that Wiltshire Council was undertaking a review of Council supported bus services. No decisions had yet been made, and a consultation was open to see how far residents agreed or disagreed with the presented options, or to suggest alternatives. The consultation was open from 11 January 2016 to 4 April 2016.</p> <p><b>b) New Health and Social Care Information Website for Wiltshire</b></p> <p>The announcement was available in the agenda pack. Cllr Thomson announced that with agreement of the Area Board members Ellen Blacker had been funded to fill the role of Malmesbury's Older People's Champion. Parish Councils were advised to contact her to provide community links.</p>

6

Local Youth Network Update and Applications for Youth Funding

Xina Hart, Community Youth Officer, along with Shaina Snashell and Finn Wood, Local Youth Network, were in attendance to provide an update on LYN activities.

The LYN was described as a group of young people and professionals who helped provide positive activities for young people, as described by the young people themselves.

Grants for youth activities could be applied for through the LYN. Activities must be for young people aged 13-19. The application form was available online, which would be evaluated by the LYN once complete. Once evaluated by the LYN a recommendation would be passed to the Area Board for funding.

The CYO would ensure that the right policies and procedures are in place with regards to procurement with regards to grant applications. Grants could be up to a value of £5000 per project and needed to meet the needs, outcomes, priorities and objectives for young people in the area.

Shaina Snashell and Finn Wood provided an update on LYN activities. An after-school Youth Café would be starting from 14<sup>th</sup> January, 3.45-5.45pm at Malmesbury Town Hall.

It was requested that the Area Board note the LYN expenditure for LYN training and consider the recommendation to award £1800 to Malmesbury Mindreset Project.

**Resolved**

- 1. To note the expenditure of £382.20 for a LYN training and team building day approved by delegated authority.**
- 2. To award Thrive £1800 towards the Malmesbury Mindreset Project.**

7

Cllr Philip Whitehead - Cabinet Member for Highways and Transport

Cllr Philip Whitehead, Cabinet member for Highways and Transport, was in attendance to provide information on the public transport review.

Currently eleven evening routes were supported, with 350,000 passenger journeys were subsidised yearly. The withdrawal of this could save £639,000 a year. On Sundays and public holidays eight routes were supported, with 150,000 subsidised passenger journeys each year. The withdrawal of this could save £165,000 a year. There were thirteen strategic services support, with 420,000 subsidised passenger journeys each year. Reductions in this could save £430,000 a year. Fifty seven rural services were supported, with over 1million passenger journeys subsidised each year. Reductions in this could save £1.19million a year. Sixteen town services were supported, with 550,000 passenger journeys subsidised each year. Reductions in this could save

£460,000 a year.

In total 2.5million passenger journeys were subsidised each year. The withdrawal of this could save £5.1million a year.

It was explained that although they knew about the number of passengers, they did not know the impact of the services not being available. A consultation was being held to help gauge this impact. People were encouraged to respond to the consultation, as more answers would provide a clearer picture.

The possibility of community transport was being investigated. It was explained that a decision wouldn't be made until well into 2016.

A question was asked as to whether an "Uber" style scheme could be created for Wiltshire. Crowd-funding for bus services had been investigated. The cost for this type of service was noted as varying a lot.

The total subsidy cost of £5.1million was clarified as being all-subsidy. The cost of free bus passes was £4.9million per year for Wiltshire, which was required to be provided. The Malmesbury area subsidies were noted as being over £1million.

The biggest issue with providing community transport was explained as the number of volunteer drivers. Vehicle availability was noted as not being a problem.

8

#### Bill Parks - Head of Service for Local Highways North

Bill Parks, Head of Service for Local Highways North, was in attendance to discuss Parish Stewards, the MyWiltshire App, and insurance for Parish Councils when performing work on behalf of Wiltshire Council.

A useful source of information for highways issues was noted as being the Highways and Streetscene newsletters, which had been published monthly since October 2015. A link to the newsletters would be circulated to parish clerks and members

(<http://www.wiltshire.gov.uk/council/howthecouncilworks/plansstrategiespolicies/transportpoliciesandstrategies/highwaysnewsletters.htm>)

The MyWiltshire app was described as a source of information relied upon by a number of services. Litter clearing and road sweeping were examples of services which reacted to issues submitted through the app.

It was recommended that issues reported through the app were not submitted anonymously, as this allowed progress to be sent back to the reporter. Issues could be submitted directly through the app, through the Wiltshire Council website, or via phoning customer care to log an issue.

As a result of the demobilisation of Balfour Beatty and the retendering of the highways contract an opportunity had become available to reintroduce parish stewards. The stewards would be reintroduced from April with the new contractor.

Parishes were asked to itemise issues which could be addressed by parish stewards. These included issues such as straightening signs and gritting. Parishes were asked list their top five issues in a spreadsheet which would be circulated to all parishes for response to the Community Co-ordinator.

It was explained that Wiltshire Council did not insure volunteers, and that insurance for volunteers working within parish borders usually came from parish insurance. More information was available in the Highways and Streetscene December newsletter.

A question was asked on how someone would know an issue submitted had fallen below the priority level. The November Highways and Streetscene newsletter was referenced as listing and detailing the different service levels.

Instances of not receiving information on when an issue would be treated were raised. It was explained that a change and improvement in this kind of feedback would be seen once the new contractor had started. For now it was recommended to liaise with the Community Co-ordinator for information.

Signage problems were noted as having been an ongoing issue with the outgoing contractor. Bill Parks would talk to Matt Perrott to arrange a time to speak with the parish.

A paper which was received by the Area Board in May 2014 was referenced. The paper presented priorities and an approach to address the priorities. It was noted that more roads had been fixed than ever before. All work scheduled would be performed within two years of prioritisation for major resurfacing. Any details of work that hadn't been performed should be sent to Cllr Whitehead.

A scheme to map out issues would be launched on the MyWiltshire app between the end of March and summer 2016.

9

Sue Wilkin - Senior Public Protection Officer

Sue Wilkin, Senior Public Protection Officer, was in attendance to discuss No Cold Calling Zones.

The process of setting up No Cold Call Zones had been decided to become a community project. This was so that areas requiring the zones were able to set them up themselves.

Identified areas included those where people living with dementia were being targeted. Prosecution of people targeting those people was difficult without the

10	<p>presence of a No Cold Call Zone.</p> <p>It was explained that the scheme was not aiming to stop all people selling door to door. However, if someone going door to door in one of the zones could be arrested if they refused to leave.</p> <p>Kim Power had helped set up one of the zones, and had previously discussed how successful it had been. A total of 30 zones had been set up. The main cost to the community was the purchasing of signs. Three polycarbonate signs were needed on average per zone, and 10 could be purchased for about £110. Residents are given letters, door stickers, and an information booklet, all of which are funded.</p> <p>Those interested in setting up a zone were advised to contact Sue Wilkin, who could talk through setting the zone up as a community.</p> <p>It was asked if a whole village could be set up as a No Cold Call Zone. This was explained as not being a problem legally. However, the cost of signage would need to be considered along with any potential negative impact on businesses within the village.</p> <p><u>Vicky Oates - Road Safety Unit</u></p> <p>Vicky Oates, Road Safety Officer, was in attendance to discuss Speed Indicator Devices (SIDs), Community Speed Watches (CSW), and Metro Counts.</p> <p>It was explained by Vicky that the 1988 Road Traffic Act placed a statutory duty on Wiltshire Council to promote road safety. Specifically this was to undertake collision and casualty data analysis and to devise programs, including engineering and road user education, training and publicity that would improve road safety.</p> <p>Metro Counts were described as a test to monitor traffic speeds, times, and vehicle types. Not all metro counts were run by Wiltshire Council, some were performed by developers. Any member of the public could request a metro count, which would be received by the Community Area Transport Group (CATG). Locations for metro counts could be requested in 20/30/40mph zones, but could not be repeated in the same zone within a 12month period without exceptional reasons.</p> <p>Metro counts were currently still performed by Balfour Beatty as part of the 35% of their contract still in operation until 01 April 2016. Once results are received from the metro count they were analysed and set to the relevant Business Support Officer, the Community Speed Watch Co-ordinator, and the metro count requester. Results were based on the 85<sup>th</sup> percentile, which was the speed at which 85% of the traffic is travelling at or below. This was the standard method to assess traffic speed in the UK.</p>
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A new policy was in place which meant parish councils could install their own SIDs. Parish councils had been asked to apply, preferably in groups, for SIDs. Maintenance, fitting, and refitting, would be the responsibility of the parish council.

It was recommended that SIDs be run for three weeks at a time in each location. Running a SID for longer than this in a single location would have less of an impact.

Guidance was sought on getting a quote for the cost of installing SIDs. Good quality SID units usually cost about £2000. Local landscape groups were explained as now providing quotes to parish councils on installing SIDs. This information would be sent to parish councils.

The importance of providing insurance for working on the side of highways was emphasised, particularly for volunteers.

Cllr Thomson explained that he would discuss with the other Area Board members how to join up parish councils and share SIDs.

11

#### Partner Updates

a) Police

A written update was included within the agenda pack.

b) Wiltshire Fire

No update.

c) Malmesbury and the Villages Area Partnership

No update.

d) Campus

Kim Power announced that two open day events would be held at the Riverside Centre/Cotswold House: Wednesday 27<sup>th</sup> January, 6.00-9.00pm and Saturday 30<sup>th</sup> January 10.00am-2.00pm. This would be the opportunity to look at the building and comment on the proposed plans for development.

Scott Farlow was introduced as an artist who was co-ordinating a project across all the parishes. The project would be taking inspiration from locality, local identity, and people's imaginations. People were encouraged to take home information and pass it on. An arts option plan would be developed to present a series of art projects. This would be hosted by the Riverside Centre and involve communities across the summer.

e) Highways

The December edition of the Highways and Streetscene newsletter was included in the agenda pack.

f) Town/Parish Councils

No update.

g) Police and Crime Commissioner (PCC)

Clive Barker, Chief Finance Officer, was in attendance to deliver a short presentation on the PCC's precept proposals for 2016/17.

There had been a 12% increase in crime from December 2014 to November 2015. Much of this was explained as resulting from encouraging people to report any crimes committed.

Public confidence in the police was at a good level, and good reports had been received from Her Majesty's Inspector of Constabulary.

The majority of funding for the PCC came through grants (62%), 38% was from Council Tax.

This year's provisional settlement demonstrated a central funding reduction from £63.7million to £63.4million, a £0.3million reduction.

Council Tax for Wiltshire was noted as being the lowest in its region. The consultation was about a proposed increase of 1.9%, which would be an increase of £3.12 per year. A £3.12 increase in Council Tax would provide a budget of £105.695million compared to £103.956million. There would be a funding gap of £2.6million for policing in Wiltshire. It was being investigated how to deal with the gap without losing any police officers.

Consultation was taking place from 16 December until 03 February 2016.

12

Update from Community Engagement Manager

Ollie Phipps, Community Engagement Manager, was in attendance to provide an update.

Carolyn from Dementia Friends was introduced. Carolyn was working with Wiltshire Council to ensure that all employees had the opportunity to become dementia aware. Dementia friendly communities were being set up across the county. A dementia friendly community was an area where those living with dementia were understood and supported by the community. Carolyn was available to help the process in Malmesbury.

"Singing for the Brain" sessions were already taking place in Malmesbury, along

	<p>with Memory Cafés. It was also noted that everyone at the abbey had become a dementia friend.</p> <p>Packs had been made available for each parish to take away from the meeting. Each pack contained information on community transport, and upcoming Legacy 2016 events. Ollie Phipps and Xina Hart were available to talk to the parish councils on this information and provide help with grant applications.</p>
13	<p><u>Area Board Funding</u></p> <p>Councillors were asked to consider the applications in the Community Area Grants report.</p> <p><b>Resolved</b></p> <ol style="list-style-type: none"> <li><b>1. To award Dauntsey Vale Link Scheme £3475 for the Dauntsey Croquet Club mains electrical connection.</b></li> <li><b>2. To award Dauntsey Parish Council £5000 for play equipment for Dauntsey Recreational Ground.</b></li> </ol>
14	<p><u>Urgent items</u></p> <p>None.</p>
15	<p><u>Evaluation and Close</u></p> <p>The next meeting of Malmesbury Area Board would be on Wednesday, 02 March 2016, 7.00 pm, at Malmesbury Town Hall - Assembly Rooms.</p>



**Wiltshire Council**

**Malmesbury Area Board**

**Date of meeting**

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**Subject: Local Highways Investment Fund 2014 – 2020**

**Report Author: Parvis Khansari, Associate Director Highways and Transport**

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## **Executive Summary**

Wiltshire Council is undertaking a major programme of investment in highway maintenance over six years, which is delivering a significant improvement in the condition of the county's highway network.

The flooding in 2013/14 had an adverse effect on road conditions, but the additional investment through the Council's 'Local Highways Investment Fund 2014 – 2020' has arrested this deterioration, and the county's road conditions continue to improve.

The investment has been targeted at those roads in worst condition, and includes minor roads as well as the main roads. The programme is just reaching the end of its second year, and has already seen a substantial amount of work completed (see **Appendix 1**).

In 2016/17 it is proposed to increase expenditure on treating the smaller sites, many of which have been outstanding for some time, and to reduce the number of larger surfacing sites.

A list of potential sites for next year has been prepared for each community area (see **Appendix 2**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, and the area boards are invited to consider the proposals.

It should be noted that the list will probably need to be reviewed during the year as the rate of deterioration of individual roads does vary because of weather and local conditions.

There has been an extensive programme of integrated transport, traffic management and safety schemes carried out in recent years. (See **Appendix 3**). The Community Area Transport Groups (CATGs) have had a vital role in helping prioritise schemes.

The Council is in the process of identifying a 'Resilient Road Network' (See **Appendix 4**), which will form the core network where specific measures would be considered in order to ensure the continuing availability of this route in extreme weather conditions.

### **Proposals**

Area Boards are asked to note the work completed so far in connection with the 'Local highways Investment Fund 2014 – 2020', and consider the list of proposals for highway maintenance in their areas for 2016/17.

The Area Board are requested to note the proposed 'Wiltshire Resilient Road Network', and are invited to comment on the proposed network and any sections of the route of particular concern in their area.

### **Reason for Proposal**

Wiltshire Council has a major programme of investment in highway maintenance over six years, which is already delivering a significant improvement in the condition of the county's highway network.

The views of the Area Board are important in helping identify local priorities for road maintenance, and future programmes of work.

## **Wiltshire Council**

### **Malmesbury Area Board**

#### **Date of meeting**

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**Subject:** Local Highways Investment Fund 2014 – 2020

**Report Author:** Parvis Khansari, Associate Director Highways and Transport

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#### **Purpose of Report**

1. To advise the Area Board regarding progress on Wiltshire Council's Local Highways Investment Fund 2014 – 2020, and to review the local highway maintenance priorities for 2016/17.

#### **Relevance to the Council's Business Plan**

2. The Council's Business Plan sets out the vision to create stronger and more resilient communities. It includes three key priorities and twelve actions that the Council will deliver over the next four years. One of the twelve actions is to 'invest additional money between 2014 -17 to reduce the historic backlog in highways maintenance'.

#### **Background**

3. Expenditure on highways maintenance declined substantially during the 1990's, and there was underinvestment in roads maintenance nationally for many years. There was an increase in spending from 2000/1, with the introduction of Local Transport Plan funding, but there was still a large backlog of maintenance required on the network.
4. In 2014 Wiltshire Council started a major programme of investment in highway maintenance over six years to bring about a significant improvement in the condition of the county's highway network.

#### **Main Considerations for the Council**

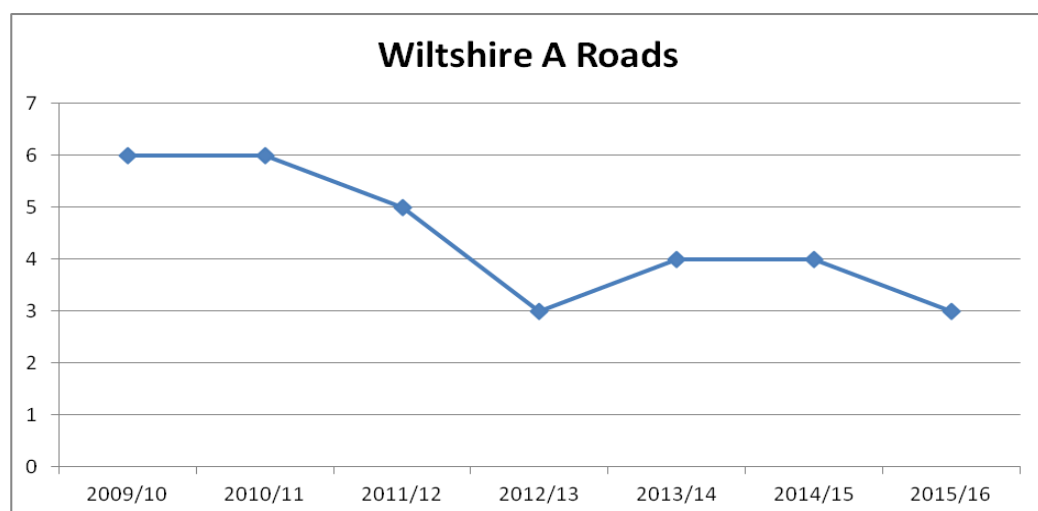
##### Local Highways Investment Fund 2014 - 2020

5. The investment is being targeted at those roads in worst condition, and includes minor roads as well as the main roads. Assessments based on road safety information and road condition data has been used to prepare annual lists of priority sites for treatment which are presented to the Area Boards for consideration.

6. Some roads need to be treated as priorities in order to address skid resistance and safety problems. As well as addressing the roads in worst condition, improvements are being made to the drainage and footways to bring them up to standard.
7. In addition to the larger sites, the Council has also been repairing smaller localised sites which are suffering from deterioration, or which need repairs. This programme of pothole and defect repairs will continue across the county in response to local damage identified through the Council's regular inspections or reports from the public and road users.

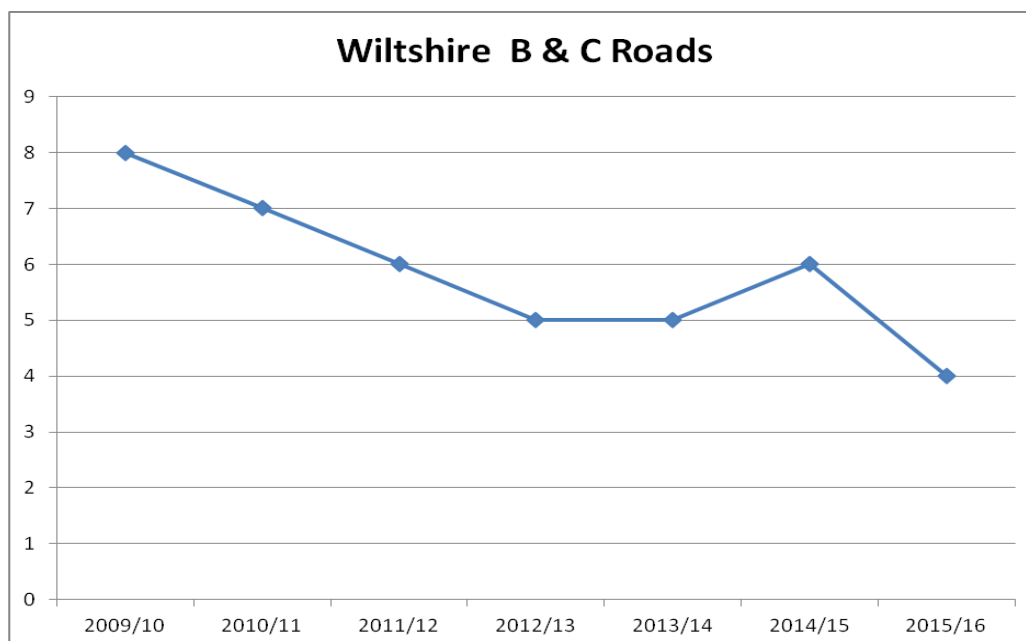
Condition of Roads in Wiltshire

8. The condition of classified roads is measured by technical surveys carried out using vehicle mounted laser scanners to a methodology established by the Department for Transport (DfT). These reflect the overall road condition and have been reported as National Indicators for a number of years.
9. The condition of the classified roads in Wiltshire has improved considerably since 2009/10. The flooding in 2013/14 clearly had an adverse effect on the road network, but the additional investment through the Council's Local Highways Investment Fund has helped stem this deterioration.
10. The investment made by the Council over the years has seen a reduction in the length of A Class road where treatment should be considered:



Percentage of A Class Roads in Wiltshire in poor condition

11. The B and C class roads have also improved. There has been a reduction in the percentage of road where treatment should be considered in recent years:



#### Percentage of B and C Class roads in Wiltshire in poor condition

12. The condition data on the unclassified roads is not as robust as for the classified roads, but indications are that these roads are also starting to improve. Data is being collected on the unclassified road network using the same methodology as for the classified roads, but this will take a few years to achieve the same level of detail. Initial analysis of this data indicates that approximately 6% of the surveyed unclassified network is in poor condition.
13. The road conditions in Wiltshire have been compared to other south-west counties. Conditions of the A class roads in Wiltshire, based on the 2013/14 figures published by DfT, are broadly similar to those in Dorset and Somerset, but not as good as those in Devon and Cornwall. The B and C Class roads, which are an important part of the network in Wiltshire, have been better than those of the adjoining counties for a number of years.

#### Highways Maintenance Programme

14. There has been considerable maintenance work carried out on the highway network in Wiltshire in the last two years as part of the Council's Local Highways Investment Fund. The list of local sites completed is included as **Appendix 1**.
15. During 2015/16 there were a number of sites which it was not possible to complete. These were primarily surface dressing sites, sometimes referred to as 'tar and chip', which is a cheap cost effective way of treating rural roads. However, it does need the underlying road structure to be in good condition as it provides a thin surface to improve skid resistance and seal the road construction, but does not add significantly to the strength to the road.

16. In the event the extent of structural repairs required on some of the minor roads proved larger than anticipated, and some surface dressing sites had to be deferred. The process has to be carried out during a short period in the summer, and it was not possible to complete the full programme of works last year.
17. There were a few sites which had to be postponed because of public utilities work. This was to avoid the road being dug up soon after being laid. The intention is that any public utility mains and cables should be laid completed before the road is resurfaced.
18. A list of potential sites for next year has been prepared for each community area (see **Appendix 2**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, and the area boards are invited to consider the proposals.
19. In view of the general improvement in road conditions, and the current financial restrictions, it is proposed to defer some of next year's investment until following years. This will reduce the number of larger surfacing sites being undertaken next year, but those where road safety is a serious consideration will still be prioritised.
20. The new contractual arrangements following the end of the current highways contract has enabled the Council to establish a direct contract with the surfacing sub-contractor. This has seen an improvement in service with more certainty of delivery with a good quality of work.
21. An area where delivery has improved significantly in recent months is with regard to the smaller sites where there is localised damage and potholes. These can be particularly difficult because they often need road closures and diversions to enable the works to be carried out safely. Programming these works, and integrating them with works by other on the network, is a challenge, but good progress is now being made.
22. It is proposed to increase the budget for this type of work substantially in 2016/17 in order to address some of the smaller sites which it has not been possible to progress in recent years. It is intended that the local Highways staff will have greater input in identifying priorities, potentially with the CATGs also being involved. The procedures will be developed in more details over the next few months.
23. The Council has been carrying out footway and drainage works in conjunction with many of the surfacing sites, but there is a requirement to develop a programme of footway works. Condition data has been collected for the urban footways over a number of years, and is expected to be substantially completed this year. This will enable a programme of footway major maintenance to be identified for consultation and potential implementation in 2017/18.

#### Integrated Transport Schemes

24. The CATGs have proved particularly successful at identifying and prioritising local transport issues, and a number of schemes have been delivered in recent years, with many more being developed for future implementation. See **Appendix 3**.
25. It is proposed that this process should continue with the budgets for this type of work continuing for next year. The Area Boards are encouraged to use the CATG process to deal with local concerns.
26. The Council analyses the injury accident records in order to identify sites with particular accident problems. These sites are reviewed and where appropriate improvements are proposed. These will continue to be developed, with the CATG kept informed of progress.

#### Resilient Road Network

27. The major maintenance work is improving the condition of the highway network and making it more resilient to extremes of weather. The flooding during 2014 affected a number of key routes in the county, and there is a need to identify a core network where specific measures should be considered in order to ensure the continuing availability of the route.
28. The Council already has an identified network of main roads which is the priority to keep open in the event of an extreme snow event. This comprises the busiest main roads, and is about 10% of the network. Once these have been cleared other roads are then treated in accordance with local priorities and conditions. There is a much more substantial network of roads which is subject to precautionary salting when ice is forecast.
29. It is proposed that the core network (See **Appendix 4**) should be designated the 'Wiltshire Resilient Road Network', and should be reviewed to determine whether specific measures are necessary to ensure its continued availability in adverse weather conditions of all types.
30. Any comments on the proposed resilient network, or areas of concern, would be appreciated, especially with regard to any sections of the route which may be considered particularly vulnerable. The Area Board may wish the CATG to consider the proposed network.
31. Extending the length of roads to be included in the core network would not be feasible because of resource limitation with regard to snow ploughing or specific works to improve resilience. If the proposed resilient network is too large it could divert funding away from other roads on the network.

#### **Safeguarding Implications**

32. Does not apply.

#### **Public Health Implications**

33. Increased investment in road maintenance has benefits for public health. The improved road surfaces, better skid resistance and associated safety improvements help reduce the numbers killed and injured on the road network. These improvements complement the other measures to improve road safety, such as traffic calming and speed limits, being introduced through the Local Transport Plan funding and the Community Area Traffic Groups.
34. The improved road surfaces, particularly on the minor urban roads, will be of benefit to cyclists and pedestrians. At present the condition of some of the urban roads may discourage cycling as cyclists are adversely affected by poor road conditions and uneven or damaged surfaces. The proposed investment would support the strategy to encourage cycling as set out in the Local Transport Plan.
35. Roads in poor condition in urban areas can result in disturbance and noise for residents, especially on busier routes carrying heavy goods vehicles at night. Better road surfaces should result in reduced background noise in residential areas, with potential mental and physical health benefits.
36. The Council monitors road collision data in order to focus safety improvements at those sites with the worst accident records. With the additional funding this process will continue, and where appropriate other alterations to signing, drainage, street lighting or road markings could be incorporated into resurfacing work and schemes to improve safety.

### **Environmental and Climate Change Considerations**

37. The road network is particularly vulnerable to the effects of climate change. In recent years we have seen the effects of a series of severe winters which have resulted in damage to the roads and an increase in the number of potholes. In 2014 flooding damaged a number of roads in Wiltshire, and increased deterioration.
38. In the longer term a more robust highway network, with roads in better condition, would require less reactive maintenance and reduced travelling to respond to potholes and localised defects. A planned maintenance regime would enable the traffic disruption to be kept to a minimum. With unplanned maintenance the delays to traffic and associated fuel consumption could be considerable.
39. The identification of a Resilient Road Network for the county will help identify the key areas where measures may be required to ensure the continuing availability of main routes in extreme weather conditions.

### **Equalities Impact of the Proposal**

40. The improvements in road safety anticipated with increased investment in road maintenance would be expected to benefit all road users, but



especially the more vulnerable, including pedestrians, cyclists and other non vehicle users.

41. The highway network is important to local businesses, and to public transport operators. The delays due to un-programmed maintenance and road repairs have been identified as concerns by local businesses. The high profile programme of works to address road conditions will help send the message that transport is important in Wiltshire and could help to promote inward investment and job creation.

### **Risk Assessment**

42. There are serious risks in connection with road maintenance. These include the safety and reputational aspects of those killed and seriously injured on the highway network. In order to reduce these risks the Council has approved highway inspection and skid resistance procedures in place, but in order to keep the network in safe condition it is important that the highway network has adequate investment, and the safety issues are prioritised.
43. The road condition data collected thorough the technical surveys is used to focus investment on those sites where there is most need and greatest risk. As well as the safety benefits this approach also ensures that best use is made of the limited available funding in order to keep the asset in optimum condition.

### **Risks that may arise if the proposed decision and related work is not taken**

44. The risks to the Council from lack of road maintenance are in terms of claims against the Council as the result of accidents, or in extreme cases prosecution as a result of particular incidents. As well as the safety and cost aspects, there are also significant reputational implications of such events.
45. Not carrying out highway maintenance would lead to declining public satisfaction in the future as road conditions remain the same and no progress is made on improving them.

### **Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks**

46. There is a risk that the proposals will not deliver the improvements in road condition anticipated. This risk will be managed by using the technical data to focus the necessary investment on those sections of road where work is required to meet safety requirements, and on those places where it would improve road conditions the most. Effective asset management will reduce this risk and make sure the investment is effective.
47. There is a risk that the investment will not increase public satisfaction with the service. In view of the initial results from those authorities which have made a substantial investment it would appear that satisfaction levels will

improve with the investment. However, a programme of publicity, branding and public involvement through the Area Boards will help raise awareness of the project, and will help to reduce this risk.

### **Financial Implications**

48. The Council's approved budget has included increased investment to deliver the Council's Business Plan with regard to road maintenance. This has been £24 million for the past two years. It is proposed that £3 million of next year's expenditure will be moved in to future years in view of the improving road conditions and current budget pressures.

### **Legal Implications**

49. The Council has a duty under the Highways Act to maintain the county's roads. The highway inspection procedures, policies and improvement plans ensure that this duty is fulfilled. The increased investment and improved road conditions is helping the Council meet its responsibilities with regard to road maintenance.

### **Options Considered**

50. The Council reviews its proposed road maintenance programme annually in order to make best use of the latest information and take into account deterioration of the road conditions because of weather or other factors.

### **Conclusions**

51. The conditions of the road network are important to the public, and this is reflected through the People's Voice and NHT surveys. There has been expenditure above anticipated LTP funding levels in Wiltshire which is improving the condition of Wiltshire's highway network.
52. The Highways Investment Fund 2014 – 2020 over the six years will provide a significant improvement to the condition of the network, including improving the condition of the unclassified roads, and improving safety on the classified roads. The involvement of the Area Boards to help identify local priorities for treatment is important.

**Parvis Khansari**  
**Associate Director Highways and Transport**

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12<sup>th</sup> February 2016

## **Background Papers**

The following unpublished documents have been relied on in the preparation of this report: None

## **Appendices**

Appendix 1 – Highways Major Maintenance sites 2014 – 16

Appendix 2 – Potential Future Highways Maintenance Sites

Appendix 3 – Recent local CATG Schemes

Appendix 4 – Resilient Road Network



Completed Highways Major Maintenance 2014 to16  
Malmesbury Area Board

<b>Road</b>	<b>Location</b>	<b>Treatment</b>
U/C	Allengrove Lane, Luckington	Surface Dressing
U/C	Radnor Park, Corston	Surfacing
U/C	Milbourne Park, Malmesbury	Surfacing
A429	South of Corston	Carriageway Repairs
B4069	B4069 near Swallett Gate	Skid resistance improvement
U/C	Cresswell Lane	Resurfacing
U/C	High Street, Alderton	Resurfacing and footways
U/C	Pinkney	Resurfacing
A429	North of Filands, Malmesbury	Resurfacing and repairs with skid resistance improvements

Road	Location	Treatment
A429	A429 Malmesbury Road South of Corston	Carriageway Repairs
A429	A429 Malmesbury Bypass including Whychurch Rbt & B4040 Charlton Road, Malmesbury	Texture improvement at roundabout
A429	A429 Malmesbury Bypass including Whychurch Rbt & B4040 Charlton Road, Malmesbury	Repair at Roundabout and resurfacing on B4040 approach to Roundabout
B4040	Easton Grey	Resurfacing
B4040	Holloway	Resurfacing
C89	Park Lane, Malmesbury	Surfacing

## Proposed Highways Major Maintenance 2016/17

## Malmesbury Area Board

Road	Location	Recommended Treatment	Estimated Length (m)
U/C	Cherry Orchard Lane, Luckington	Surface Dressing	2,023
B4040	B4040 The Street South to Junction with Badminton Lane then east to Junction with Allengrove Lane, Luckington	Surface Dressing	2,089
C84/C94	Ashbridge Pike Lane and The Street, Alderton	Surface Dressing	1,580
B4040	B4040 Sherston Road Junction with The Street northeast to Brook Hill	Surface Dressing	2,873
C93	Ford Road, Junction with Sherston Road Northeast to Norton Road Cross Roads	Surface Dressing	4,741
C84/C94	Alderton Road, The Avenue, Widleys Road, Thomsons Hill, Sherston	Surface Dressing	4,670
U/C	Unclassified Road, Tetbury Road south past Pinkney Court to junction with B4040	Surface Dressing	1,776

<b>Road</b>	<b>Location</b>	<b>Recommended Treatment</b>	<b>Estimated Length (m)</b>
B4040	B4040 Easton Town to speed limit change at Malmesbury	Surface Dressing	7,430
C1	Norton Road, Easton Grey to Norton	Surface Dressing	3,590
C95	Common Road, Corston	Surface Dressing	3,508
C89	Park Lane, Brokenborough to B4014	Surface Dressing	2,715
C83	Junction north of Hankerton to junction in Eastcourt	Surface Dressing	1,648
U/C	Junction east of Five Lanes east to junction in Hankerton	Surface Dressing	1,688
C76	Flistridge Road to Silver Street, Minety	Surface Dressing	3,685
C101	Level Crossing Road, Minety	Surface Dressing	1,664
B4040	B4040 Charlton Road from Malmesbury to Minety junction Dog Trap Lane	Surface Dressing	8,449
C67	C7 Milbourne Lane to Moor Lane, Charlton Heath	Surface Dressing	4,957
C67	Park Lane, Garsdon	Surface Dressing	2,436
U/C	Cresswell Lane, Lea and Cleverton	Surface Dressing	2,447



<b>Road</b>	<b>Location</b>	<b>Recommended Treatment</b>	<b>Estimated Length (m)</b>
C66	Swindon Road from B4042 junction to Hill Farm	Surface Dressing	3,531
C67	Queen Street, Brinkworth	Surface Dressing	4,023
C67	Junction at Pond Plantation east to crossroads north of Queen Street	Surface Dressing	3,471
C76	Ravenroost Road to Queen Street crossroads	Surface Dressing	2,873
C27	Easton Town Road, Junction with B4040 TO Junction with C68 Foxley Road	Surface Dressing	1,125
C87	Sopworth Road (Luckington north to county boundary)	Surface Dressing	3,355
C68	Un-named road links in to Sopworth Road Junction	Surface Dressing	1,186

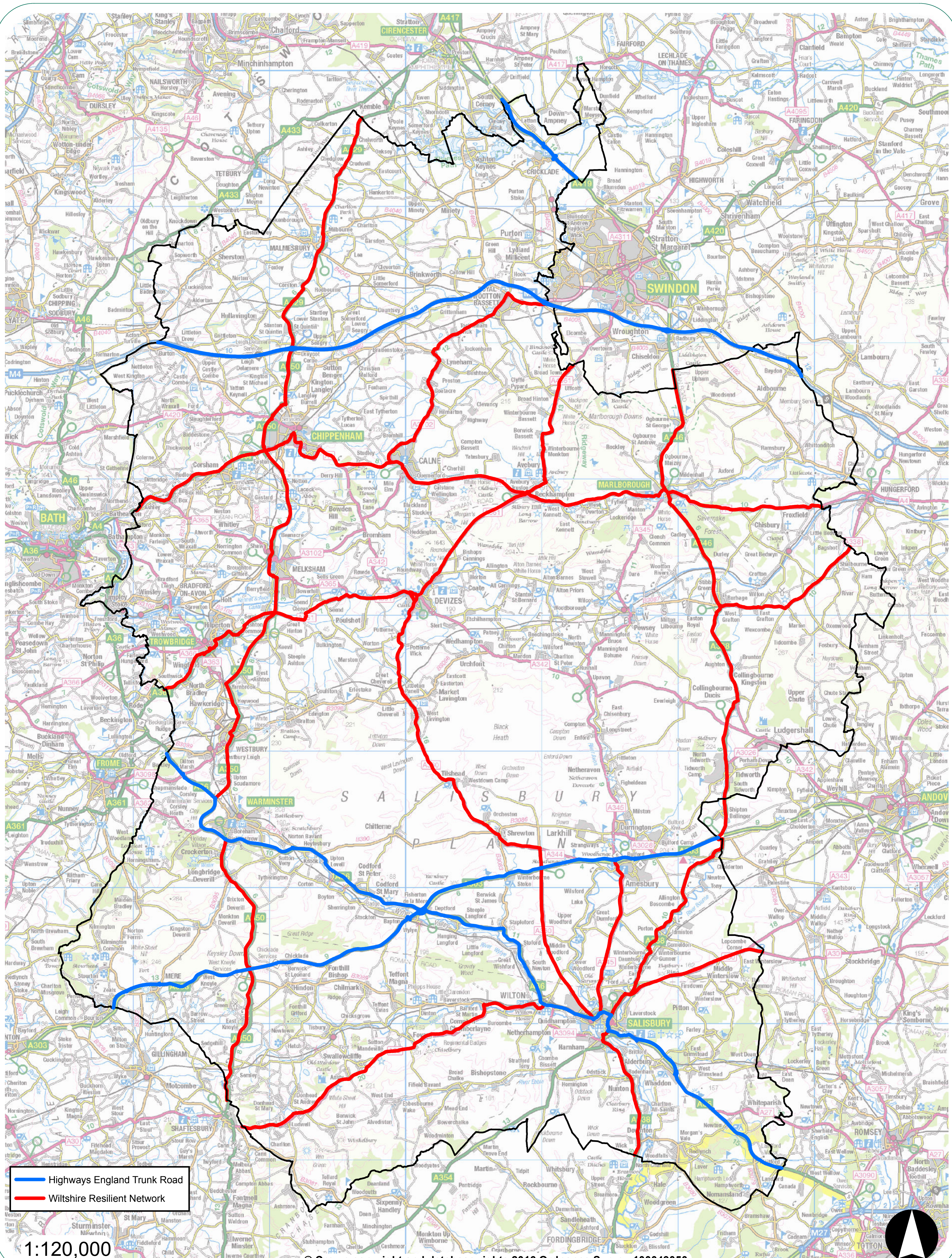


## APPENDIX 3

### Integrated Transport Completed Schemes 2014/ to 2016 Malmesbury Area Board

Road	Location	Scheme Description
B4696	Ashton Keynes	CATG - Carriageway roundels and speed limit signs
A429	Blicks Hill	CATG - Pedestrian crossing
B4040	Leigh & Charlton	CATG - Carriageway roundels
U/C	Malmesbury, Newton Grove	CATG - Playground warning signs
U/C & B4040	Malmesbury, Blicks Hill/ Holloway	CATG - Warning sign
B4014	B4014 by Wiltshire Gloucestershire Boundary, Byway	CATG - Carriage sign in advance of Byway
B4040	B4040 Sherston, High street	CATG - Coloured surfacing at crossing point
B4042	B4042 Brinkworth, Causeway end	CATG - Signs / Lines
B4696	B4696 Road to Ashton Keynes, Junction with Swan Lane	CATG - Signs / Lines
U/C	Burnivale	CATG - Parking bay markings
B4040	Charlton	CATG - Village gates
U/C	Malmesbury, Dark Lane	CATG - Traffic island
U/C	Willesley, Village	CATG - No entry signs
A429	A429 Filands Roundabout	Development Control - Signs / Lines
B4014	B4014 Tetbury Hill Roundabout	Development Control - Signs / Lines
B4040	B4040 Holloway	Road Marking Review
B4069	B4069 Lyneham Banks	Road Marking Review
B4040	Luckington The Street	Road Marking Review
A429/ C85	A429 \ C85 Pinnegar Bottom (Crudwell)	Safety Scheme - Signs & markings
B4042	B4042 Callow Hill	Safety Scheme - Signs & markings
C77	Great Somerford, Dauntsey Road	Substantive CATG - Footway
U/C	Aston Keynes, Primary School	TAOSJ - Signs and road markings





1:120,000



## Update for Malmesbury Area Board

Update from	Malmesbury Neighbourhood Policing Team
Date of Area Board Meeting	Wednesday, 2nd March, 2016 7.00 pm

### Headlines

- **Dangerous Driving**
- **Burglaries**
- **Drink Driving**
- **Road traffic Collisions**

### Future Events/Dates for the diary

- 
- 

#### **Dangerous Driving**

At the end of January, 40 year old male from Siddington was given a two and a half year sentence for deliberately driving at cyclists on two separate occasions in 2014 in the area of Ashton Keynes. This was a lengthily investigation with our traffic department taking the lead.

#### **Burglaries**

We have seen an increase in dwelling burglaries since the New Year. These have been close to the border with Avon and Somerset and Gloucestershire, who have also experienced similar offences within the time period. We are working closely with these other forces and our own specialist departments to ensure we share relevant information regarding any linked forensic evidence and Modus operandi.

# ***Update for Malmesbury Area Board***

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## **Drink Driving**

A young man from Malmesbury is soon due in court for a number of offences in the town, including public order, assault and drink driving offences. The Neighbourhood Policing Team have highlighted our concerns about this individuals behaviour to the Crown Prosecution Service regarding the impact he is having on our community. We are waiting for a further decision from the Crown Prosecution Service following our request they present the Police application to the Courts for a criminal behaviour Order.

## **Road traffic Collisions.**

The recent bad weather has contributed to a significant number of road traffic collisions in recent Months, and the Neighbourhood Policing team have been very busy dealing with a higher number of collisions on our road networks.

As part of our collision reports we are required to identify any possible contributing factors, we continue to work in partnership with Wiltshire Council and assist our partners when we identify any possible road defects.

Signed: Police SGT 1362 Philip Connor

Date: 23/02/2016





## **Wiltshire Fire & Rescue Service briefing for Community Area Boards January /February 2016**

### **Responsibility for fire and rescue policy has moved from the Department for Communities and Local Government to the Home Office.**

The Government has a manifesto commitment to deliver greater joint working between the police and fire service, and it recently consulted on proposals to enable Police and Crime Commissioners to take on greater responsibility for fire services at local level.

Mike Penning has assumed responsibility for the portfolio, becoming Minister for Policing, Fire, Criminal Justice and Victims. He said: "As a former firefighter and now Minister for Policing, I know from first-hand experience how well the police and fire service can work together. We believe that better joint working can strengthen the emergency services and deliver significant savings and benefits for the public. This is about smarter working, reducing the cost of back office functions and freeing up the time of front-line staff."

"This move will have benefits for both services. Fire authorities can learn from the journey that police forces have undertaken on reform over the last five years. Equally, the success of fire and rescue services in prevention holds important lessons for the police."

### **Fire Service asks drivers to 'mind the gap'**

Would a fire engine be able to get to your house in an emergency? That's the question Wiltshire Fire & Rescue Service is asking local people.

A fire engine needs clearance of 10ft (three metres) to pass safely. Streets congested with parked cars can delay fire engines and other emergency service vehicles attending an incident.

With more and more households having more than one car, the Service is becoming increasingly concerned that fire crews could be seriously delayed getting to an emergency incident because of inconsiderate parking.

Anyone parking on the roadside is asked to:

- Park tightly to the kerb
- Leave enough space for a fire engine or an ambulance to pass
- Leave extra room near tight corners – and never park right on a junction
- Observe double yellow lines – they are often there to ensure turning space for larger vehicles
- Fold in your wing mirrors

The Service is now running 'Mind The Gap', an awareness campaign into the dangers of inappropriate parking, with fire crews carrying out leaflet drops in areas where problems are frequently reported.

## Road Safety news

The Wiltshire & Swindon Road Safety Partnership comprises of Wiltshire Council, Wiltshire Police, Swindon Borough Council and Wiltshire Fire & Rescue Service.

They are working towards the following locally agreed targets.

\*KSI – Killed or Serious Injuries

40% reduction in all KSI's\*

50% reduction in Child KSI's\*

10% reduction in Slight Injuries

These are to be achieved by 2020 and are based against the base averages between 2004-2009.

For the last full year of published statistics in 2014 there were 1574 recorded collisions which resulted in 2157 casualties of which 31 were fatal. The overall cost of these casualties to the community is estimated to be £125 million (*Department for Transport*)

**2015 statistics** Published statistics for 2015 currently up until the end of July show 18 fatalities and a total of 884 casualties

	Jan	Feb	Mar	Apl	May	Jun	Jul	Totals
<b>Fatal</b>	2	1	1	2	2	3	7	18
<b>Serious</b>	18	20	15	21	30	23	24	151
<b>Slight</b>	188	128	94	129	128	150	185	1002
<b>Total:</b>	208	149	110	152	160	176	216	<b>884</b>

### Killed and seriously injured stats for vulnerable road users

	Fatal	Serious	Slight
<b>Motorcycle</b>	6	36	81
<b>Pedestrian</b>	1	26	91
<b>Pedal Cycle</b>	2	21	73
<b>Horse Riders</b>	0	0	1
<b>Children &lt;15</b>	1	8	74

### Wiltshire & Swindon Road Safety Partnership Activities

The Partnership uses the police statistics above to set their campaigns and education priorities over the following 12 months. They also follow and support the national campaigns.

The Partnership receives no direct funding and works because of the commitment of each agency to reduce casualties through prevention work.

Michael FRANKLIN

Partnerships & Community Engagement Manager (Wiltshire Council area)

January 2016

**NOT PROTECTIVELY MARKED**

**NOT PROTECTIVELY MARKED**





## Update for Area Boards - February 2016

### The Care Quality Commission (CQC) inspection of The Royal United Hospitals Bath NHS Foundation Trust (RUH)

The CQC is the independent regulator of health and adult social care in England. On 14th March 2016 the CQC will be inspecting acute hospital services provided by the RUH. It wants to hear from local people about their experiences of services and will have an engagement stall at Trowbridge Library, County Hall on Wednesday 2nd March from 11.00 to 13.00.

If you would like to provide any feedback on your experiences of services, please contact the CQC on telephone 0300 0616161 or email: [enquiries@cqc.org.uk](mailto:enquiries@cqc.org.uk). Alternatively, you can contact Healthwatch Wiltshire as we work closely with the CQC to support its inspections.

### Quality Checkers in Wiltshire

Wiltshire now has a team of trained Quality Checkers available who could be called upon to check the quality of other services. Healthwatch Wiltshire is encouraging services to make use of this valuable resource. For the two organisations involved, Healthwatch Wiltshire and Wiltshire People 1st, it means an increase in the awareness and understanding of what it's like for people with learning difficulties living in a Wiltshire care home and to test an inclusive approach to engagement and volunteering.

A team of people with learning difficulties have taken part in this new project to check the quality of residential care homes providing support for other people with learning difficulties. For the team of Quality Checkers who took part it meant an opportunity for training, learn new life skills, and to take part in a project which is designed to improve services. The team visited 11 care homes and spoke to residents, empowering them to speak out about their experiences. On the whole they were impressed with what they saw and heard and produced informative reports which included recommendations for improvements after each visit.

A report which sums up the pilot project and the 11 individual visit reports are available on the Healthwatch Wiltshire website. An easy read summary and a description of the project is also available from Wiltshire People 1st. They are available in hard copy on request. For further information, please contact Healthwatch Wiltshire. Alternatively, you can call Wiltshire People 1st on 01380 871900 email [admin@wiltshirepeople1st.org.uk](mailto:admin@wiltshirepeople1st.org.uk) or visit their website [www.wiltshirepeople1st.org](http://www.wiltshirepeople1st.org)

Contact us:

Tel 01225 434218

[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)

[www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)

@HWWilts (Twitter)



Dear Parish, Town and City Council(s)

### **Parish Steward Scheme**

Whilst the council has operated the Parish Steward Scheme previously, it continues to develop the arrangements and seek improvements.

The below details the current understanding of the new arrangements. It is anticipated that it will take the incoming contractor a number of months to fully implement the scheme, as training will be required, new vehicles supplied and staff will need to learn the new procedures.

The council will expect the scheme to be fully operational by the summer.

The Parish Steward Scheme will:

1. Have clear visibility and be immediately associated with the Council
2. Comprise personnel who combine excellent communication skills with sound technical knowledge
3. Strive for the highest standards of integrity and quality of service
4. Engage Town and Parish Councils and members of the Councils in identifying and addressing local concerns
5. Deliver a high frequency of visit with duration according to local needs

Programmes will be published. These will be sent to the appointed Parish or Town Council contact and to members of Wiltshire Council via the Local Highways Newsletter. The Newsletter includes seasonal advice and news and information on the scheme.

The programmes will be structured to provide a number of visits each year.

During May and August visits are conducted without prescribed dates. This break enables Stewards to respond rapidly around their area to collaborate to achieve greater objectives or simply to introduce a higher degree of flexibility to the programmes to accommodate annual leave.

During May, grass and other small plants grow very quickly indeed. This can create safety concerns at road junctions and other sensitive locations. It is very important that the Parish Stewards are enabled to address this need.

Ragwort is an invasive weed with a nasty tendency to bring about accumulative liver failure in horses and other creatures exposed to it. The Council has maintained a determined effort to reduce this plant's presence to a minimum. During the end of June or start of July one week is allowed for Parish Stewards and some other resources to remove these plants for incineration. Stewards are of course active in removing this plant at other times as a general duty.

There has always been a need to focus the available public resources on safety matters. It has always been equally clear that all communities respond to the tidy appearance of public and private property. During August Parish Stewards are assigned to the latter area. Hand rails, bollards, parapet rails and ancient mile posts will be prepared and re-painted. When combined with the general duties of traffic sign cleaning the appearance of much of the highway scene it will allow an improved asset. This work is both valuable and popular and makes a clear statement of Wiltshire Council's interest in all of its communities.

Throughout the year a wide variety of emergencies occur across the 2,400 miles of Wiltshire roads. Parish Stewards can move quickly to respond to these problems. The vehicles specially chosen for their proven record of strength and durability. Parish Stewards work to support emergency services where the need occurs. This may be managing traffic, clearing plants and clearing up resultant debris.

During the winter months the twenty Parish Stewards participate fully in keeping as much of the county's network clear and as free of ice as possible.

Throughout the year the weather provides the service with a multitude of challenges; flooding, land slips, fallen trees and collapsed buildings to name but a few. The Parish Stewards work with other resources to meet these challenges whenever or wherever they present themselves.

The Parish Stewards is the first line of resource in meeting the demands of highway maintenance. Parish Stewards are supported by many other resources, most managed locally and a few as a part of annual programmes.

The Parish Steward Scheme is a mobile works scheme comprising elements of programmed, seasonal and responsive work. The scheme achieves greater efficiency by having as much work as possible programmed in advance.



Programmed work offers minimal travelling time with maximum time at the place of work. Every effort is needed to move as much responsive work into a programme as can be done.

The Parish Steward Work lists are programmed in the Local Highway Office. The lists comprise input from Area Highway staff with the Town and Parish Councils.

Parish and town councils have already been given priority sheets. This allows them in advance of any visit to advise the Parish Stewards (through the Area Office) of the local priority work needing to be completed.

Parish Stewards will also have access to the MyWiltshire reporting system. Allowing them in real time to receive reports and feedback on works undertaken.

### **Parish and Town Council Involvement Evenings**

The council is running its annual town and parish council involvement evenings in April.

We would be pleased to see you all there. We have put indicative areas to venues, but you are most welcome to choose a more convenient alternative if you wish.

The usual topics will be discussed, but this year we have the new: highway contract and arrangements; contact arrangements following the split in services; parish and town council involvement initiatives; public convenience policy.

The dates and times of the events are listed below.

Please could you confirm your attendance with your local Coordinator by the 1<sup>st</sup> March 2016.

Community Area	Date	Time	Location

Amesbury	Wed 20 April 2016	1910hrs – 2100hrs	City Hall, Salisbury
Salisbury	Wed 20 April 2016	1910hrs – 2100hrs	City Hall, Salisbury
Southern	Wed 20 April 2016	1910hrs – 2100hrs	City Hall, Salisbury
South West	Wed 20 April 2016	1910hrs – 2100hrs	City Hall, Salisbury
Warminster	Tues 12 April 2016	1910hrs – 2100hrs	County Hall, Trowbridge
Westbury	Tues 12 April 2016	1910hrs – 2100hrs	County Hall, Trowbridge
Melksham	Tues 12 April 2016	1910hrs – 2100hrs	County Hall, Trowbridge
Bradford on Avon	Tues 12 April 2016	1910hrs – 2100hrs	County Hall, Trowbridge
Trowbridge	Tues 12 April 2016	1910hrs – 2100hrs	County Hall, Trowbridge
Corsham	Tues 19 April 2016	1910hrs – 2100hrs	Council Offices, Monkton Park, Chippenham
Malmesbury	Tues 19 April 2016	1910hrs – 2100hrs	Council Offices, Monkton Park, Chippenham
Chippenham	Tues 19 April 2016	1910hrs – 2100hrs	Council Offices, Monkton Park, Chippenham
Calne	Tues 19 April 2016	1910hrs – 2100hrs	Council Offices, Monkton Park, Chippenham
Royal Wootton Basset and Cricklade	Tues 19 April 2016	1910hrs – 2100hrs	Council Offices, Monkton Park, Chippenham

Pewsey	Wed 6 April 2016	1910hrs – 2100hrs	Kennet House, Hopton Industrial Estate, Devizes
Devizes	Wed 6 April 2016	1910hrs – 2100hrs	Kennet House, Hopton Industrial Estate, Devizes
Marlborough	Wed 6 April 2016	1910hrs – 2100hrs	Kennet House, Hopton Industrial Estate, Devizes
Tidworth	Wed 6 April 2016	1910hrs – 2100hrs	Kennet House, Hopton Industrial Estate, Devizes

### **Public Convenience Consultation**

The council has only received one notification that a parish council is not interested in taking on the service. Wiltshire Council is now exploring the details of any transfer with the remaining interested parish and town councils.

The public convenience survey concluded on the 11th December 2015 and the council has now had the opportunity to consider the findings.

I summarise the salient results below:

1. We have circa 500 responses to the survey.
2. Over 95% of the responses were completed by residents.
3. Over 65% of those surveyed wished the facilities delegated to town and parish councils.
4. Just under 60% wanted better signage at public buildings to show if toilets were available.
5. A Community Toilet Scheme assisted by small grants should be introduced to encourage local businesses to open up their facilities to general users.
6. As you would expect there were concerns stated regarding any possible closure of facilities.

### **Urban Grass Cutting Arrangements**

The grass season is once again upon us. Wiltshire Council and the Landscape Group have met to discuss the urban cutting arrangements for this year.

I am sure it will not have escaped anyone's attention that last autumn and winter was warm and wet. Ideal grass growing conditions. This means that the grass length is considerably longer than we would like. This will inevitably lead to a slower first cut and visual issues before and after cutting. Wiltshire Council and TGL will endeavour to minimise any issues.

The urban grass cutting will commence when conditions allow in March, weather and ground conditions allowing. As a circle will take approximately four to five weeks, this means that some grass will not be cut until in April.

The below link details the urban grass that will be cut.

<http://www.realitygeo.com/explorer.aspx?cfg=wiltsgf>

If you have an area of concern that is not marked, this can be cut by the Parish Steward on his scheduled visit if that is your local priority.

### Shrub and Hedge Maintenance

Through the winter the priority amenity hedges have been cut and the shrubs maintained. In March the amenity hedge and shrub maintenance ceases. Any amenity hedge or shrub not maintained at that time will not receive a visit until the autumn/ winter. If you wish an amenity hedge or shrub maintained that has not been managed in 2015/ 16, this should be reported on your Priority Sheet for the council's attention next season.

### Rural Grass Cutting Arrangements

The arrangements will be identical to the 2015/ 16 arrangements. The same rural verges will be cut at approximately the same time in 2016. If you have a verge that you do not wish cut please put this on your Priority Sheet for the council's attention for this summer's cut.

## New Highway Arrangements

The current Wiltshire Highways and Streetscene Contract is to end in March 2016

The Landscape Group will maintain all the amenity services. These contracts will run to 2020 and will not be included in the new Highways contract.

Tarmac will operate the larger works for major road resurfacing and surface dressing and likewise will not be included in the new Highways contract.

Highways Consultancy contract awarded to Atkins December 2012 remains in place and again will not be included in the new Highways contract.

Jackson's will operate the annual rural highway verge cutting operations.

Wessex Tree Care will provide the tree works.

All the other services will be provided by the new Highways contract and I detail the arrangements below:

- Start April 2016
- Last for 5 years, with up to 2 year extension subject to performance.
- Contract will be open to Swindon Borough Council.
- Potential annual value of about £15,000,000

The services included are:

- Local Highways (With the exception of the above)
- Winter and Emergency Service
- Drainage Surveys and repairs
- Street Lighting
- Bridge Maintenance
- Integrated Transport Schemes

- Highway Maintenance (with the exception of road resurfacing and surface dressing)

Local Highway Services included in detail:

- Parish Stewards
- Pothole Gangs
- Masonry repairs
- Weed spraying
- Signs maintenance
- Gully emptying
- Road markings and studs
- Street sweeping
- Deliver winter maintenance
- Operate Council's gritters
- Operate snow ploughs
- Deployment of operatives for clearing snow and ice.
- Respond to flood events
- Respond to other emergencies

### **Let's Clean for The Queen (Reminder)**

We'd love to have the support of your council and your communities in the biggest ever clean-up of the country, which will be taking place in March 2016.

In the run up to The Queen's 90th birthday on 21 April 2016, 'Clean For The Queen' aims to inspire a million people to take action and enjoy a few hours together litter-picking to make the places where we live more beautiful. For Her and for us all, they want to attack the blight of litter and reclaim our beautiful countryside, our fabulous cities, our world class parks, our wonderful beaches and waterways.

All of the litter charities across the country have come together in support of this campaign together with a growing range of companies, land managers and associations.

There will be 'Clean for The Queen' litter blitzes throughout the UK in January, February and March, and the most monumental of all litter clear-ups from Friday 4 to Sunday 6 March 2016.

'Clean For The Queen' love to have your support in making this event truly spectacular. They will shortly be sending through a downloadable resource pack for your council to use. It'd be great if you could encourage as many local community groups as possible across your wards to sign up to organise a clean-up through the 'Clean for The Queen' website. Furthermore, it would be fantastic if your council could stage its own local clean-up to allow individuals to come together and clean up a local grot spot.

Lots more will be announced over the coming weeks and months, as it builds a head of steam.

But it'd be great if you could respond to [adrian@cleanforthequeen.co.uk](mailto:adrian@cleanforthequeen.co.uk) indicating your willingness to engage in the campaign – and they will be back in touch shortly with more details.





<b>Report to</b>	Malmesbury Area Board
<b>Date of Meeting</b>	02/03/2016
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Little Somerford Parish Council <b>Project Title:</b> Updating of Play Park  <a href="#">View full application</a>	£5000.00
<b>Applicant:</b> Cotswold Water Park Trust <b>Project Title:</b> Clayhill Picnic Area Improvements  <a href="#">View full application</a>	£5000.00
<b>Applicant:</b> Oaksey Playground committee <b>Project Title:</b> Renewal and Expansion of Oaksey Playground.  <a href="#">View full application</a>	£5000.00
<b>Applicant:</b> Sherston 1016 <b>Project Title:</b> Battle of Sherston Millennium 1016 - 2016  <a href="#">View full application</a>	£2500.00
<b>Applicant:</b> ART GROUP (ART LIFT FOLLOW ON) <b>Project Title:</b> Art supplies for follow on Artlift group Malmesbury.  <a href="#">View full application</a>	£500.00
<b>Applicant:</b> Wilts & Berks Canal Trust <b>Project Title:</b> Restoration of Community Space at Peterborough Arms  <a href="#">View full application</a>	£990.00
<b>Applicant:</b> Athelstan Museum <b>Project Title:</b> Athelstan Museum Malmesbury Coin Hoard Conservation and Display  <a href="#">View full application</a>	£5000.00

<b>Applicant:</b> Toby Sturgis – Councillor Led Application <b>Project Title:</b> Norton Bridge Repair - £480.  <a href="#">View full application</a>	
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## 1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

## 2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

## 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## 4. Financial Implications

Financial provision had been made to cover this expenditure.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">1704</a>	Little Somerford Parish Council	Updating of Play Park	£5000.00
<p><b>Project Description:</b> Our current Play Equipment has been in place for approximately 20 years and is in need of updating. We have consulted with the Community and wish to add extra equipment to refresh and encourage youngsters to use this area more fully. The addition of low level play equipment will motivate children of all ages to use the play area. It is anticipated that young children will visit the play area with parents and older children will be able to walk to the Play Area on their own allowing them to play independently rather than being transported to local towns.</p> <p><b>Input from Community Engagement Manager:</b> This is a great community led project to upgrade dated and old play equipment. Upgrading it for new which will continue the life of the equipment, enhance the park and hopefully increase the amount of people using the facility. Community members have been engaged in the planning process and the parish council are support the main bid.</p> <p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">1570</a>	Cotswold Water Park Trust	Clayhill Picnic Area Improvements	£5000.00
<p><b>Project Description:</b> To improve Clayhill Picnic Area and car park for use by the general public and to reduce longstanding problems with antisocial behaviour. To create an enhanced site for families to enjoy safe and healthy access to the outdoors in the Cotswold Water Park.</p> <p><b>Input from Community Engagement Manager:</b> This project aims to upgrade the picnic area to the north of the Malmesbury Community Area. With planned work this spring so the facility will be fit for use by the summer season. Bring this area back to life for local community members and visitors alike to enjoy the natural surroundings our area has to offer.</p> <p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">1683</a>	Oaksey Playground committee	Renewal and Expansion of Oaksey Playground.	£5000.00
<p><b>Project Description:</b></p>			

Oaksey Playground project is seeking to improve and expand the current village playground. The current playground is fairly limited and runs down one side of the Oaksey playing fields. We feel this facility is not being used to its full potential mainly after school by ages 2-11yrs. Therefore we would like to make Oaksey Playground a more sociable hub for the village expanding its usage to all age ranges including teenagers and making it an area that the local residents can enjoy during evenings weekends and holidays. Our aim is to expand the playground and make full use of the available land around the perimeter of the playing fields that way making it possible to fit in larger pieces of equipment such as zip wires and bike tracks. We also intend to provide a play area that would include DDA approved equipment. This is a long term project that will include several phases of development.

**Input from Community Engagement Manager:**

This group of local mums and community members have been working hard to develop new and exciting facilities in the Oaksey play park area. The upgrades and new equipment will bring new life to this play park and are being designed to fit around the edges of the park to utilise the most of the spaces on offer. This group have consulted the wider community throughout and have created a phased approach to achieve all the work they wish to have done to the area. This project once fully complete will be a great new resource for the community area and engage more residents to us the local park.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">1612</a>	Sherston 1016	Battle of Sherston Millennium 1016 - 2016	£2500.00

**Project Description:**

Celebration of the Battle of Sherston 1016 events over 3 days with talks and events Viking vs Saxon re-enactors providing battle re-enactment and craft demonstrations Interactive childrens Viking sessions. Lectures for adults.

**Input from Community Engagement Manager:**

This fantastic project aims to celebrate the rich history of Sherston and engage the local community in interactive displays and activities. Enhancing local peoples knowledge of the village they live in/ or near and promoting the historic roots of the village. Local residents and the wider community will be invited to 3 days of action packed fun showcasing the best of Sherston and its heritage.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">1673</a>	ART GROUP ( ART LIFT FOLLOW ON)	Art supplies for follow on Artlift group Malmesbury.	£500.00

**Project Description:**

To provide art supplies for a new community art venture designed to promote health and wellbeing. Group members originally attended a public health project run by Artlift at Malmesbury Primary Care Centre. After their allocated sessions came to a close the participants set up a pilot follow on group at St Aldhelms Club Room Cross Hayes. We now wish to acquire additional materials so that people attending Artlift sessions at the health centre can transfer over and receive continuity of care. We require paints brushes paper funds for art demonstrations and resources to help set up small scale exhibitions.

**Input from Community Engagement Manager:**

This is a great project support people with social isolation and provides them with a creative outlet in a socialised setting with other likeminded people. Initially set and run by ArtLift alongside the PCC they have now formed their own group and need a seed fund to support the initial period. Members pay a small fee to cover room rent and refreshments.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">1771</a>	Wilts & Berks Canal Trust	Restoration of Community Space at Peterborough Arms	£990.00

**Project Description:**

The Wilts Berks Canal Trust purchased the Peterborough Arms to save it as a pub and is now carrying out refurbishment. The first stage is to re-open the ground floor for community and club use by Summer 2016. Funding is now secured for the disability toilets but other work needs funding. The floor is both uneven and decayed in parts making it unsuitable and risky especially for disabled use. Parts need either new screed or marine ply hardwood. Also needed is an external ramp for disability access to new entrance door and paint for volunteers to use for skirtings doors and windows. This bid is for the materials and volunteers will carry out the work.

**Input from Community Engagement Manager:**

The upgrades needed to complete the community room will ensure access to the facility for community groups and a low cost. This will give neighbouring parish areas a new cost effective facility to utilise and enable the trust to gain some much needed revenue income to continue the development of the facility.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">1773</a>	Athelstan Museum	Athelstan Museum Malmesbury Coin Hoard Conservation and Display	£5000.00
<p><b>Project Description:</b> Athelstan Museum is a free and volunteer-run museum promoting the heritage of Malmesbury. We recently acquired the Malmesbury Coin Hoard through the generous donations and grants. The 1266 early 4th Century Roman bronze coins and fragments of a pot were found locally. This amazing and rare find represents a link to our Roman past. Our project is to professionally conserve the hoard to ensure its future and to display it as an inspirational centrepiece of the museum and to also foster learning and involvement among visitors and volunteers.</p> <p><b>Input from Community Engagement Manager:</b> This project will enable the local museum to showcase the Malmesbury artefacts and in turn deliver projects and activities around the coins and their history. This will give the museum an extra exhibit on offer to local people and visitors alike.</p> <p><b>Proposal</b> That the Area Board determines the application.</p>			
<p><b>Councillor Led Initiative</b></p>			

Application ID	Applicant	Project Proposal	Requested
	Toby Stugis – Council Led Initiative	Norton Bridge Restoration	£480.
<p><b>Project Description:</b> Restoration of the railway sleeper on the public footpath bridge in Norton. To ensure safe crossing for users for many more years.</p> <p><b>Input from Community Engagement Manager:</b> The restoration of this footpath bridge will enable the local community to continue to use this pathway for many more years, and improve the safety of the facility.</p> <p><b>Proposal</b> That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

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## Malmesbury CATG 9<sup>th</sup> February 2016

Notes Prepared by: Ollie Phipps

**Present:** Ollie Phipps – Community Engagement Manager  
 John Thompson – Area Board member  
 Toby Sturgis – Area Board Member  
 Chuck Berry – Area Board Member  
 Simon Killane – Area Board Member  
 Martin Rose – Highways  
 Spencer Drinkwater – Highways  
 Ellen Blacker – Dauntsey PC  
 Elizabeth Threyall – Brinkworth PC  
 Edelgard Chivers – Corston PC  
 Graham Morris – Sherston PC  
 Peter Hatherell – St Paul Without  
 Roger Budgen – Malmesbury TC  
 Owen Gibbs – Brinkworth PC

	Item	Update	Actions and recommendations	Priority 1= high 2= medium 3= low	Who
1.	<b>Apologies</b>		Mandy Thomas – Chairman leigh Parish Council  Kingsley Hampton		
2.	<b>Notes of last meeting</b>	The minutes of the previous meeting held on 13/10/15 were circulated.	Notes Agreed  Group agreed Ellen Blacker as volunteer note taker for		

			future CATG		
3.	<b>Finance Update</b>	Update provided by Martin Rose	<p>Area Board to note.            JT confirmed roll over of uncommitted CATG funds from 15/16 in to 16/17            10% reduction for 16/17 CATG Budget</p> <p>TS suggested parish contribution should be raised to 30% for 17/18 financial year</p>		
4.	<b>Ongoing Schemes (Active Priority List).</b>				
a)	<a href="#">Issue 4189</a> crabmill lane surface is breaking up and subsiding	The Issue is now with local highways. To be removed as AB issue	Now logged on Mywilts APP To be removed from CATG		
b)	<a href="#">Issue 4183</a> Speeding through Dauntsey Lock	Have the metrocounts been ordered? To confirm at CATG	Metrocounts complete  Results to be presented to next CATG meeting for discussion.		
c)	<a href="#">Issue 4144</a> A429, both directions, under Kingway (?) railway bridge between Corston and Hullavington Road surface on A429 Hullavington and Corston	Issue now with local highways. To be removed as AB issue	Now logged on MywiltsAPP <b>To be removed</b> from CATG tracker		
d)	<a href="#">Issue 4023</a>		<b>To be removed</b> from CATG tracker		



	Road safety near school collection point in Lea village, B4040	MR – Still awaiting supporting information from PC			
e)	<a href="#">Issue 3963</a> New Pavement Holloway Hill Malmesbury	Priority 1 issue. Outline design and costings to be provided at 9th Feb CATG meeting	Removal of on street parking, add carriageway edge lining & double yellow lining to create virtual pedestrian pathway Estimated cost of £8,000(including TRO) .Malmesbury TC to contribute 25% of cost (£2,000) TBC  CATG agreed to allocate £8.000 for the project and allocate as a priority 1 scheme.	1	
f)	<a href="#">Issue 3897</a> Road safety concerns bottom of Swindon road Malmesbury	Priority 1 issue. Outline design and costings to be provided at 9th Feb CATG meeting	Cost £1900 Parish agreed 25% spend CATG agreed to allocate the further 75% and allocate as a Priority 1 scheme	1	
g)	<a href="#">Issue 3879</a> Station Road, Minety SN16 9QY pedestrian safety, Minety	Onhold pending further site visit	Estimated £30.000+ cost MR to do site visit, liase with local members/ publican CB to check with Parish amount to contribute	2	
h)	<a href="#">Issue 3800</a> road safety concerns on Whychurch Hill	Priority 1 issue. Same issue as 3963. Outline design and costings to be provided at 9th Feb CATG meeting	See response to issue 3963 above		

i)	<a href="#">Issue 3743</a> Improve safety at B4696 / Swan Lanejunction Leigh	Implementation of works Late Jan/ Early February 2016	<b>Issue to be removed</b> . works due to be completed within next couple of weeks		
j)	<a href="#">Issue 3699</a> Road safety concerns about Bristol Street Malmesbury	Metro-count results to be presented to Feb 9 <sup>th</sup> CATG meeting.	Metro count shows speeds sufficient to implement 20MPH zone extension if required. Issue to be placed on hold for time being.		
k)	<a href="#">Issue 3661</a> Dangers. West Street, Great Somerford	Site meeting with Cllr Sturgis required to discuss outstanding issues. MR to arrange meeting with Cllr Sturgis prior to next CATG meeting. <b>MR – meeting still outstanding</b>	TS meeting with MP on site in near future to discuss work to be done		
l)	<a href="#">Issue 3616</a> B4014 where it crosses the county border with Gloucestershire. Request for signage and lines on B4014 Fosse Way	Priority 2. Contact not yet made with Gloucestershire CC	Issue to be resolved with Gloucester County Council as primary issue is in their county. Signs have been implemented by Wiltshire Council <b>Issue to be removed</b>		
m)	<a href="#">Issue 3567</a> Brinkworth, garden of Causeway End Farm, SN15 5DL Accidents on B4042	Implementation of works Late Jan/ Early February 2016	<b>Issue to be removed</b> , works due to be completed in next couple of weeks		

	west end of Brinkworth				
n)	<a href="#">Issue 3520</a> Speed on Foxley Road Malmesbury	TC have confirmed their acceptance of cost estimate (£3000). 25% = £750 . Works being programmed for delivery after 1st April 2016. New metrocount, as a requested by Matt Crockham, has been requested ordered.	<b>Issue to be removed.</b> Issue to stay on tracker for monitoring purposes		
o)	<a href="#">Issue 3309</a> Willesley village seeking 30mph speed limit	it appeared that the issue sheet had not captured fully the problems. CATG discussed various options. Local concerns that drivers were ignoring the No entry signs and using the C27 Link road to access the A433. Possible amendment to existing no through road sign to say No access to the A433. CATG agreed to consider to relocating the current No Entry signs to increase visibility and placing a marking on the road. Two metro counts to be undertaken. Turning onto A433 - No entry reminder required that drivers are breaking law. <b>Action:</b> MR to follow up with ?	Further Metro count to be undertaken to re-assess risk and ascertain numbers still contravening the No Entry	2	
p)	<a href="#">Issue 3190</a> Issue 3190 and 3164,	Final works cost £13,620.20. Additional costs to be borne 50/50	<b>Issue to be removed, complete</b>		

	Pedestrian crossing on A429 near Blicks Hill	between WC and CATG. Increase spend of £2,220.91 against CATG budget			
q)	<a href="#">Issue 3129</a> Request for a footpath in Great Somerford	Works commenced on the 25th January for 6 week	<b>Issue to be removed,</b> works currently being constructed.		
r)	<a href="#">Issue 4184</a> Speeding traffic, in particular HGV's on A4069 Dauntsey Lock	Current Priority 2 issue	Going through formal order process <b>Issue to be removed, complete</b>		
s)	<a href="#">Issue 4104</a> Junction of Oaksey Road and Crossing Lane, Upper Minety Junction priority needs to change	Current priority 2 issue	MR to visit site. Metrocount to be implemented on Oaksey road and crossing lane. MR to contact Minety PC to agreed locations	2	
t)	<a href="#">Issue 4103</a> Crossing Lane, SN16 9PZ. Speeding along Crossing Lane Upper Minety	Current priority 2 issue. Metrocountloctions to be agreed.	Parish to email MR new location of Metro count. See issue 4104 above	2	
u)	<a href="#">Issue 4042</a> Chuch Street /Noble Street , Sherston. HGVs demolishing Sherston at Jubilee Triangle	Current priority 1 issue. MR to provide outline costs to Feb 9 <sup>th</sup> CATG meeting	MR visited site Low cost option approved by CATG subject to agreement with Sherston PC. Measures include Improvements to Weight Limit signing and the provision of a concrete planter on Noble Street	1	

			Anticipated costs of £1500. CATG agreed to fund £1200 with the remainder payable by PC. Allocated as Priority 1 scheme.		
v)	<a href="#">Issue 4041</a> Chuch Street /Noble Street , Sherston HGV knocked over a wall Jubilee Triangle in Sherston	Current priority 1 issue. As per issue 4042 above	MR visited site See Issue 4042 above		
<b>5</b>	<b>New Requests and Ongoing Issues submitted to CATG</b>				
a)	<a href="#">Issue 4435</a> Gosditch Ashton Keynes. Wider vehicles such as the school bus cannot proceed along Gosditch as cars are often parked.	<i>Submitted 20/01/2016</i> Wider vehicles such as the school bus cannot proceed along Gosditch as cars are often parked at a point in the road where the road opposite Pebble Lodge in Gosditch is at its narrowest. The owner of the car usually has to be summoned from the school or the playground so the car can be moved to a place where it does not block the road. Otherwise the bus waits until the driver returns	CB to speak to AK Parish Council to ascertain if problem can be resolved locally		
b)	<a href="#">Issue 4411</a> Junction of B4042 with	<i>submitted 12/01/2016</i>	MR to arrange site meeting with Parish Council	2	

	Wood Lane and Callow Hill. Traffic presumably travelling too fast before during and after the bend visibility issues road signage and faded white lines.				
c)	<a href="#">Issue 4391</a> The Street Oaksey. 20 mph zone to be installed along The Street Oaksey	<i>Submitted 18/12/15</i>	Issue to be placed on hold pending release of new Wiltshire policy on advisory 20mph speed limits is known.		
d)	<a href="#">Issue 4387</a> Corston main road. Lack of clear and obvious signage warning drivers coming from the Malmesbury	<i>Submitted 16/12/15</i>	CATG Agreed to allocate as priority 1 scheme Proposed Chevron warning signs on bend. Cost of £1500 agreed. St Paul Malmesbury Without Parish Council to contribute 25% (£400). TBC	1	
e)	<a href="#">Issue 4351</a> Rixon Gate Ashton Keynes. Parking along Rixon Gate by the gateway to the atherhay bridle path and in private gateways in the vicinity.	<i>Submitted 10/12/15</i>  This issue will go to the next CATG meeting on the 9th February 2016 for consideration.	CB to consult with residents MR to site visit and report to next CATG meeting	2	
f)	<a href="#">Issue 4317</a>	<i>Submitted 02/11/15</i>	To be left on list – further review next meeting		

	Burton Hill SN16 0EW. Dangerous levels of speed on A429 in 40 mph speed limit area between Malmesbury PCC and Grange Lane to Starley Seagry	Metrocount Requested			
g)	<a href="#">Issue 4290</a>  Market Cross. Pedestrianisation and improvement of the Market Cross area of Malmesbury	<i>Submitted 18/10/15</i>	Issue to be sent to Town/ Parish Council for their input and agreement as to whter they want this issue to be pursued further		
h)	<a href="#">Issue 4260</a>  The Triangle grid ref ST 930 874. Junction layout at the Triangle War Memorial.	<i>Submitted 30/09/15</i>	Requested change of priority and removal of carrigeway restrictions at the commencement of the 20mph zone . MR to do site visit – review at next CATG	2	
i)	<a href="#">Issue 4252</a>  Charlton Road turning to Bisley - A 'No Through Road'. Request to place a mirror on the small Bridleway sign post opposite the lane down	<i>Submitted 25/09/15</i> This issue will be discussed the next meeting of the Malmesbury CATG (Community Area Transport Group). It will be up to members to decide if they wish to investigate other options for improvement. Wiltshire council do not permit the use of the mirrors on	MR speak to MP and undertake site visit Refer to Parish council for their view		

	to Bisley House and 60 Bisley Cottages	the public highway. They are in effect treated like un-prescribed traffic signs and as such are illegal. This does not preclude the use of individual to erect mirrors on public land if they so wish, however full responsibility lies with the landowner. If the mirror is resulting in a road safety issue (i.e. dazzling drivers or obstructing visibility) we do have powers under the Highways Act 1980 to enforce its removal.			
j)	<a href="#">Issue 4244</a> The Street Little Somerford. Speeding in Little Somerford	<i>Submitted 23/09/2015</i>	Results of Metrocount to be presented to next CATG		
k)	Issue 4022 Junction of Katifer Lane / West Street, Malmesbury	Issue with regular contravention of 'No Entry' sign on West Street	CATG agreed to allocate as Priority 1 scheme. Cost £880. Malmesbury TC contribution of 25% (£220) be confirmed.		
<b>6.</b>		<b>Other agenda items</b>			
a)	Freight Management presentation		Area Board to note.		SD



	The Group considered the Freight Management Request priorities and recommended that the order should be:  <b>The top 2 routes to be assessed for Freight Management measures in 2016/17.</b>	Agreed locations for assessment :  B4040 Easton Grey/Luckington  Callow Hill, Brinkworth		
b)	Future Business Support for CATG  The Future Business Support for CATG is being considered	Area Board to note.		
7.	<b>Date of Next Meetings: 14<sup>th</sup> June 2016</b>			

## Malmesbury CATG 9<sup>th</sup> February 2016

## Notes Prepared:

### 1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance for 2015-16 of **£ £15,134.71**

**3. Legal Implications**

3.1. There are no specific legal implications related to this report.

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**